
CURRICULUM OFFICE

To: Holly Arroyo, Kelly Beuten, Kristine Bushman, Lori DeRaedt, Jeff Gorman, Laurie Kling, Theresa Kolkebeck, Joanne Lund, Kathy McCoy, Cathy Mullahy, Lynette Niequist, Dave Oleson, Donna Roark, Todd Stirn, Nancy Straub, Carie Walter, Rita Weber, Cheryl Wessels, Betsy Cappas, Janet Krambeer, Noelle Carani

From: Esther Martin

Subject: Minutes of September 28, 2009

Date: 9/30/09

cc: Jan Harnish, Trent Lange, Dann Schuth, Lloyd Stover, Greg Rabenhorst

MEMBERS PRESENT: Kelly Beuten, Kristine Bushman, Lori DeRaedt, Jeff Gorman, Theresa Kolkebeck, Joanne Lund, Kathy McCoy, Cathy Mullahy, Lynette Niequist, Dave Oleson, Donna Roark, Nancy Straub, Carie Walter, Rita Weber, Cheryl Wessels, Betsy Cappas, Janet Krambeer, Noelle Carani

Guests: Kathie Dickson, Carrie Yetter, Terry Bauer, Patti Vanko, Anette Bliss, Terry Sportsman

MEMBERS ABSENT: Holly Arroyo, Todd Stirn, Laurie Kling

Meeting began: 3:45 p.m.

1. Minutes from 8/17/09 CCC meeting approved.
2. SAC Facilitator's were present, their roles defined and minutes of SAC Facilitator meeting discussed.
3. CCC By-laws were distributed and discussed. It was discovered that the CCC needs to review the by-laws to make sure we are following them and adapting them to meet our changing needs. CCC members were asked to read and review them for discussion at the October meeting. The CCC should be a working functional committee.
4. Assessments: We have not defined the purpose of our assessments nor have we defined procedures for writing and using the assessments.
5. High School curriculum adoption procedures were reviewed and will remain the same as last year.
6. Grades: Cathy Mullahy, Cheryl Wessels, Janet Krambeer, Betsy Cappas and Dave Oleson volunteered to begin looking into the grading scale for CHS.
7. Common Assessments: Committee split into small groups to discuss what should happen with common assessments. The following questions and suggestions were given:

1. What do we believe the purpose of common assessments is for Central #301?
 - Common assessment =common instruction
 - Consistency throughout the district
 - Accountability: is the curriculum being taught?
 - Meet the Illinois Learning Standards
 - Equity among schools
 - Fairness for students—taught in the same manner
 - Check validity of curriculum
 - Common expectations with subject flexibility

2. Should our assessments match the Outcomes? Components? Both? How might these look?
 - Both—it depends on the grade/subject level
 - Variety of projects
 - HS use Outcomes and MS/Elementary use Components
 - Teacher flexibility to combine both Outcomes and Components
 - Both—if students master the Components they should master the outcomes
 - Allow teacher flexibility to combine the Outcomes and the Components
 - Assessment should match Outcomes and Components
 - Length of test should be considered
 - Match Outcomes representative of Components (Mastery?)

3. Should the exact same assessment be administered at each building? Should there be a test bank?
 - Test bank with test options—teacher offer choices of activities then could send home
 - Offer activities such as projects or essays
 - Elementary - send home the test
 - MS/HS – keep the test at school
 - Teachers should make assessment to match own style
 - Elementary more project based
 - MS/HS needs more accountability
 - Use a certain number of common test questions and add your own additional questions
 - Flexible test bank of questions—pull out X # of questions to meet your expectations (more personalized)

4. Should we compile a test at the end of each unit? Nine weeks? Semester? End of year?
 - Test at the end of each unit to see if reteaching is necessary
 - Unit tests
 - HS – end of semester
 - MS – end of unit
 - Elementary – end of unit
 - Depends on subject area
 - Elementary depends on the grade level—Outcomes are not always “individual units”

Overall Theme: flexibility for the individual teacher!

To discuss at the next meeting: Review By-laws
 Grading Committee Report
 Approval of Writing Curriculum
 Follow-up on Assessment Discussion
 Reports from SAC's

Meeting was adjourned at 5:05 p.m.

Next meeting will be on October 19, 2009 from 3:45 p.m. – 5:00 p.m. at CHS LMC.