

PowerSchool Parent Portal

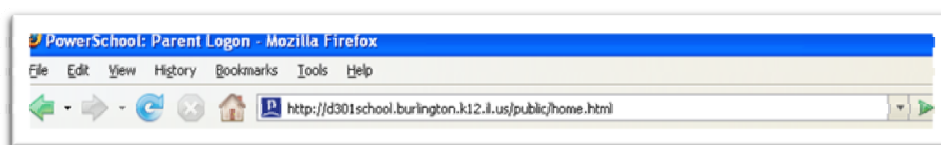
Central Community School District 301

Overview

PowerSchool is Central Community School District 301's student information system, which is used to record and track student records, grades, and attendance. This system provides a means for sharing attendance and grade information with parents. This guide details how to use the 'Parent Portal' of PowerTeacher.

Log into PowerSchool

To access the login screen, proceed to the login page for CCUSD 301 PowerSchool Parent Portal at <http://d301school.burlington.k12.il.us/public>



Bookmark this page in your browser for future access. *Apple computers should use Safari or Firefox as the browser, while PC computers may use Internet Explorer or Firefox.*

The login name and password used to access your child's information is available through your child's main school office. If you have children in more than one school, you will need multiple usernames and passwords as you will have a parent login for each child.

Parent Portal User Guide

The remainder of this guide will point out some features that we are using in each of the screens available in the Parent Portal.

Grades and Attendance

Grades and Attendance

[View Standards Grades](#)

Attendance By Class

Exp	Last Week					This Week					Course	Q1	Q2	S1	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F						
1(A)	Course & Teacher's name	A- 92	A 95	A 93	1	1
2(A)	Course & Teacher's name	B+ 88	B 84	B+ 87	1	0
3(A)	Course & Teacher's name	A- 91	B- 81	B+ 87	1	0
4(A)	Course & Teacher's name	B+ 89	B+ 88	B+ 89	1	0
1(B)	Course & Teacher's name	A 99.43	A 100	A 99.53	1	0
2(B)	Course & Teacher's name	A 99	A 96	A 98	1	0
3(B)	Course & Teacher's name	B+ 88	A- 90.63	B+ 88.97	1	0
4(B)	Course & Teacher's name	A- 90	A- 90.7	A- 90	1	0
Attendance Totals															8	1

Current HS Quarter 2 GPA (Q2): 3.6250

The first thing you see when you enter our system is the “Grades and Attendance” at-a-glance page. This provides easy access to recent grades as well as classroom attendance. At the high school, attendance is taken for each period, and this class-by-class attendance is available for parents to see.

The “current” grade is listed under the appropriate quarter, and clicking on this link will bring up a detail page for grades in that class. Clicking on the teacher name will activate a link so you can easily e-mail the teacher. Grades for the marking period will be updated on a regular basis. Along the top of the page are icons to lead you to different areas of the Parent Portal. **We are not currently using the icons/links for Class Registration or My Calendars.**

Attendance History

The detail for attendance will show a reasonable span of time around the current date. A “dot” in the table indicates the child is not scheduled to be in class on that day, or attendance was not taken. A clear space indicates the student was present. A “dash” indicates school is not in session on that day. Absent is denoted with an “A” in the table and Tardy is shown with a “T”. A legend for this screen is available at the bottom of the page. See Legend below.

PowerSchool

Grades and Attendance | Grades History | Attendance History | Email Notification | Teacher Comments | School Bulletin

Meeting Attendance History

Course	Expression	11/2-11/6				11/9-11/13				11/16-11/20				11/23-11/27				11/30-12/4				12/7-12/11				12/14-12/18							
		M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T
Photo 2 S1 E: 8/26/2009 L: 1/23/2010	1(A)	T	.	.	.	E
Chemistry-S1 E: 8/26/2009 L: 1/23/2010	2(A)	.	V	.	.	.	A
Trigonometry E: 8/26/2009 L: 1/23/2010	3(A)	.	V	.	.	.	A
Advanced Comp. E: 8/26/2009 L: 1/23/2010	4(A)	.	V	.	.	.	A
MultiMedia Prd S1 E: 10/8/2009 L: 1/23/2010	1(B)	E
Chorale - S1 E: 8/26/2009 L: 1/23/2010	2(B)	E
German 4-S1 E: 8/26/2009 L: 1/23/2010	3(B)	E
Pre-Calculus S1 E: 8/28/2009 L: 1/23/2010	4(B)	E

Course	Expression	12/21-12/25				12/28-1/1				1/4-1/8				1/11-1/15				1/18-1/22				1/25-1/29											
		M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T					
Photo 2 S1 E: 8/26/2009 L: 1/23/2010	1(A)
Chemistry-S1	2(A)

Legend

Attendance Codes: Blank=Present | V=Unverified Absent | T=Tardy Unexcused | E=Excused | N=Tardy - With Note | D=Doctor | H=Homebound | A=School Activity | M=College / Other / Misc | C=Truant | R=TCR | U=Unexcused | O=Suspended | S=In School Suspension (ISS) | L=Illness |

What looks like duplicate entries is where your child is scheduled for first and second semester. First semester always appears on top.

Grade History: view student grades for the **previous** term

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Grades and Attendance | Grades History | Attendance History | Email Notification | Teacher Comments | School Bulletin | Class Registration | My Teacher

Grade History

Course	Grade	%	Cit	Hrs
Advanced Comp.	B+	89		0
Chemistry-S1	B+	88		0
Chorale - S1	A	99		0
German 4-S1	B+	88		0
MultiMedia Prd S1	A	99.43		0
Photo 2 S1	A-	92		0
Pre-Calculus S1	A-	90		0
Resist. Trning-S1	A	93		0
Trigonometry	A-	91		0

DISCLAIMER: This system is provided as a convenience. Grades and other information provided by this system are not official records and may or may not be accurate. Neither this institution nor Pearson Education, Inc. or its affiliates accepts any responsibility for information provided by this system and/or for any damages resulting from information provided by this system. For official grades and student records contact your school.

Print Page

If you click on the score (%) for a class (see above), you will see the **Class Score Detail** screen (below) outlining assignments. You will see the final calculated grade to date and individual assignments. The words in blue are links to even more detail about each assignment category and the actual assignment. **Different teachers will provide different levels of detail for each assignment and category.**

When viewing the Class Score Detail, the following symbols may be applicable:

- A caret (^) indicates score is exempt from final grade.
- An asterisk (*) indicates an assignment is not included in final grade.
- The number one (1) indicates this final grade may include assignments that are not yet published by the teacher.

Class Score Detail This screen appears after clicking a score from the Grade History Screen (above).

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Class Score Detail

Course	Teacher	Expression	Final Grade
Advanced Comp.		4(A)	B+ (89%)

Teacher Comments:

Section Description:

Due Date	Category	Assignment	Score	%	Grd
09/02/2009	HW	Descriptive Writing # 1	34/38	89.47	B+
09/15/2009	HW	Descriptive Writing # 2	41/43	95.35	A
09/15/2009	HW	Grammar Packet # 1	20/21	95.24	A
09/24/2009	HW	Technical writing packet	28/28	100	A
09/24/2009	HW	Descriptive writing review	14/15	93.33	A
09/30/2009	HW	Descriptive # 4	28/36	77.78	C+
09/30/2009	TST	Descriptive Test	46/50	92	A-
10/06/2009	HW	Narrative Writing # 1	34/39	87.18	B+
10/19/2009	HW	Narrative Writing # 2	33/38	86.84	B
10/27/2009	HW	Narrative Writing # 3	27/31	87.1	B+
10/27/2009	HW	Narrative Writing # 4	34/38	89.47	B+
10/27/2009	TST	Narrative Writing test	42/50	84	B
10/28/2009	HW	Grammar Packet # 2	22/25	88	B+
10/29/2009	HW	Quarter Reflection	10/10	100	A

Grade stored on 11/24/2009

Email Notification

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Grades and Attendance | Grades History | Attendance History | Email Notification | Teacher Comments | School Bulletin | Class Registration | My Child

Email Notifications

What information would you like to receive?

- Summary of current grades and attendance
- Detailed reports showing all assignment scores for each class
- Detailed report of attendance
- School announcements
- Balance Alert (Note: Will only be sent when a student is low on funds.)

How often?

Send now?

Email Address(es)

(separate multiple email addresses with commas)

You can ask PowerSchool to send you periodic e-mail with detailed information about your child's progress in school. This screen requests what you want to know in each e-mail, and how frequently you wish to receive the e-mails. We recommend a weekly report over a daily report, but the frequency of when you receive e-mails is up to you. If you ever wish to change the email address where the e-mails are sent or the frequency of emails, you can change it from this screen at a future date.

Teacher Comments

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Grades and Attendance | Grades History | Attendance History | Email Notification | Teacher Comments | School Bulletin | Class Registration | My Child

Teacher Comments*

Exp.	Course	Teacher	Comment
1(A)	Photo 2 S1	Teacher's name	
2(A)	Chemistry-S1	Teacher's name	
3(A)	Trigonometry	Teacher's name	
4(A)	Advanced Comp.	Teacher's name	
1(B)	MultiMedia Prd S1	Teacher's name	
2(B)	Chorale - S1	Teacher's name	
3(B)	German 4-S1	Teacher's name	
4(B)	Pre-Calculus S1	Teacher's name	

* Additional teacher comments may be found on the 'Grades and Attendance' and 'Grades History' pages. Find comments there by clicking on the reporting period score for the appropriate class.

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The *Teacher Comments* screen provides information via each teacher and course. Teachers have the optional ability to provide a comment, but comments will most likely be added at interim and at the end of marking periods. If a teacher does have a comment for your child, it can be accessed by clicking the "Teacher Comments" icon along the top toolbar within the Parent Portal.